



SCHOOL VOLUNTEER Application Guide



Hey, want to volunteer? Here's the lowdown on the application process:

Heads up: The pre-eligibility checks can take up to **40 business days** after you get fingerprinted.

Plan ahead!

1 How to Apply Online:

1. Go to ccsd.net.
2. Click on **PARENTS**.



3 Scroll down to "Protect Our Kids" and click VIEW



Protect Our Kids

Access safety info, report abuse, and view volunteer fingerprinting rules.

VIEW

4 Click the link labeled "Start the online application here."

Volunteer Fingerprinting Process Required Under State Law:

The 2019 Nevada Legislature passed Senate Bill 185, which makes it easier to volunteer at Clark County School District (CCSD) schools.

Also, some volunteers, such as law enforcement officials, who are fingerprinted as part of their job can receive a waiver from having to be fingerprinted again.

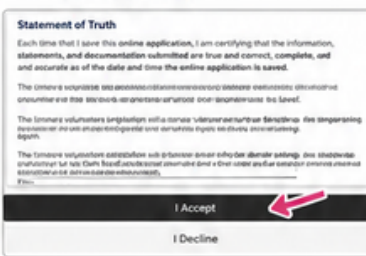
This website will continue to be updated as needed as CCSD works to update the volunteer requirements to comply with SB 185 passed into law in June 2019.

Volunteers can [start the online application process here](#).

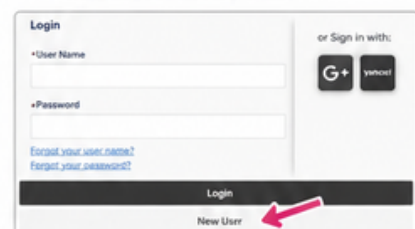
5 Type the school's name or pick it from the list, then hit the pink "Apply" button.



6 Read the Statement of Truth and agree to it (otherwise, you stop here).



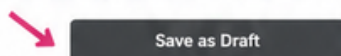
7 Log in: If you're new, click the gray "New User" button and register. Seriously, don't make a new account every time!



8 Filling out the Application:



9 If you need to stop, click "Save as Draft."



10 Resume: The system can grab info from your resume. If you don't have one, just click "No thanks..." and then "Save and continue."

Resume Upload Profile Upload

You can submit personal and professional information by uploading a resume or by importing a profile from a third-party service. The system will automatically extract the relevant information from the profile or the resume and fill out part of the online submission.

Import profile data



Or upload a resume

Select the resume file to upload No file chosen

☐ No thanks, I will fill out the online submission manually

Note: Once the process is completed, please verify the fields containing values automatically extracted from the resume. You may have to manually correct or fill out some of them.

WHAT YOU NEED TO COMPLETE:

- **Personal Information:** Fill it all out!
- **Eligibility Disclosure:** Read it all! If you have documents the district needs, make sure you upload them on the "Attach Documents" page, or your application will be delayed.
- **File Attachments:** Upload any required documents and keep going.
- **eSignature:** Read the info and type your name as your signature.
- **Review and Submit:** Check everything over, edit if needed, and hit the pink "Submit" button.



NEED HELP?

Visit ccsd.net → **PARENTS** → **Protect Our Kids** for more info about safety, reporting, and volunteer fingerprinting rules.



Thank you for supporting our students and schools!